

# CHECKLIST FOR MANAGING AFFAIRS AFTER DEATH

Managing the affairs of someone who has passed away can be daunting.  
We have created this checklist as a useful reminder of what needs to be done after a funeral.

## START HERE

- Death certificate received from Solace Family Funerals
- Locate and manage the will

### Government support

- Notify Centrelink

### Financial matters

- Finalise income tax returns
- Cancel Australian business registration (ABN)
- Close bank and financial accounts
- Cancel and/or claim insurance
- Claim and/or close superannuation accounts

### Property

- Update land title
- Claim land tax exemption
- Notify local council
- Transfer or cancel livestock brands (or earmarks)
- Transfer or deregister property identification code (PIC)
- Manage water allocation ownership
- Re-direct mail

### Work and professional life

- Notify employer and professional associations

### Transport

- Transfer or cancel vehicle registration
- Cancel a driver licence
- Cancel a disability parking permit Utilities
- Update or cancel utilities (water, electricity and gas)
- Update or cancel phone, internet and cable accounts

### Health services

- Notify Medicare
- Cancel health care or concession cards
- Cancel health cards (Department of Veterans' Affairs)

### Social and welfare services

- Notify child support services
- Delete myGov account
- Cancel Seniors Card
- Cancel a Carer Business Discount Card
- Cancel a Companion Card

### Lifestyle and personal

- Cancel or transfer pet registration
- Cancel memberships (clubs and associations)
- Close social media accounts
- Surrender a weapons licence

## GOVERNMENT SUPPORT FOR YOU

- Apply for a bereavement allowance (Centrelink)
- Apply for a bereavement payment (Centrelink)
- Apply for a bereavement payment (Dept of Veterans' Affairs)
- Apply for a mortgage relief loan
- Apply for a rental grant
- Apply for a bond loan
- Apply for the National Rental Affordability Scheme (NRAS)